

# MOON

RECRUITMENT & CONSULTANCY



Company Introduction

Unlocking your business potential  
by **exploring, supporting &  
empowering** human talents

About MOoN

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Over the years, we have managed to form a team that shares the same passion for quality and honesty. Sound like a cliché? And yet, nothing could be further from the truth and this is the only right way to build a relationship with your clients.

In addition, sustainability takes precedence for us within that relationship. We do not just want to score in the short term, but genuinely want to be part of an organisation's growth.

We are a small organisation with big ambitions. The advantage? A dedicated point of contact for our customers and colleagues who know about all current projects and vacancies.

Customer happy, MOoN happy.



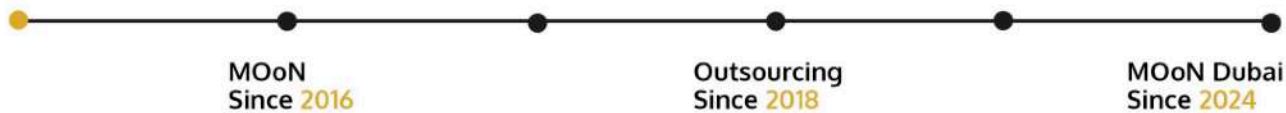
Ellen Vertongen, Laurent Seynaeve & Oona Noyen  
- MOoN

Oona Noyen HR Expert  
Since 2010

Consultancy  
Since 2017

Partner  
Ellen Vertongen  
Since 2021

Partner  
Laurent Seynaeve  
Since 2023



MOoN  
Since 2016

Outsourcing  
Since 2018

MOoN Dubai  
Since 2024



## Our Services

### Recruitment

Creative headhunters with a personal approach and where quality always takes precedence over quantity. We don't try. We just do and we deliver.

### Outsourcing

At least as flexible as our own consultants, but on a freelance basis, fitted in and properly vetted in advance by our company

### Consultancy

Flexible and skilled consultants who can quickly settle in, adapt and help you getting things done. Fully tailored to your needs.

### Comprehensive HR Advice

Full support in recruitment procedures, redundancies, payroll calculations, etc. All in function of the greater good of your company



# Recruitment

At MOON, we fundamentally make the difference, by always looking for that little extra spark that ignites the fire between the employer, the company, and the employee. A spark that creates the right dynamic within the existing culture, that leaves room for personal development, and above all, lasts for the long term.

Don't think of us as a typical recruiting partner you can find on every street corner these days. See us as an extension and as a personal ambassador of your company, of your life's work.

We go for long-term working relationships, which implies that we focus only on permanent contracts. In addition to all the required competencies needed to approach the suitable candidate, the emphasis is also on the right personal match.

Our extensive experience translates into solution-oriented services where transparent communication, respect, attention and extremely personal approach are key.

The expertise you can expect from our colleagues is not limited to a specific industry, but spreads extensively across different sectors. For example, we are currently active within the automotive world, banking, financial services, logistics, retail, hospitality, accounting, IT, etcetera. Specifically, in the organization, we recruit candidates within different services. Profiles for marketing, sales, administration, PAs, consultants, C-level, management, etc.

- ☪ Doers not talkers
- ☪ No cure no pay
- ☪ Quality over quantity
- ☪ Creative Headhunters
- ☪ Unique system of guarantee
- ☪ All industries
- ☪ Personal approach
- ☪ Skills versus culture
- ☪ 14 recruitment platforms



## Ask our clients

Kellogg's

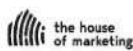


Deloitte.



economie

agilitas



ING



ALD Automotive

CAPCO



projective

FERRANTI computer systems

## Consultancy

Are you temporarily short of hands? A colleague who is out for a while, but the work needs to get done?

**A MOON Consultant is the ideal solution.**

No time to waste. We listen to your needs, concerns and mission and provide the right match to support you temporarily. By a match, we mean someone who can empathise perfectly with your long-term vision and who breathes your corporate culture. This can be done from our office or at your premises and can be either half-time or full-time and short- or long-term.

## Outsourcing

Let yourself and your staff concentrate 100% on core tasks. Sometimes it is easy to entrust certain tasks, processes or functions to external parties. Sounds easier than said.

However, the experience of our team guarantees that this can be done efficiently and smoothly. Through careful planning and thorough evaluations, we ensure that we achieve the intended result and work together for the success of your company!

- ☪ Fixed-term or temporary replacement
- ☪ Flexible staff
- ☪ Attached to & Part of the MOON Team
- ☪ Experience in various industries
- ☪ Fresh look at tasks



# Comprehensive HR Advice

We go one step further for our clients. This through short- or long-term HR support, where we mainly work on a well thought-out growth AND retention strategy. Recruiting new employees, keeping your existing employees involved and interested, and building on the future together.

That's the key. That's where we make the difference.



- ☪ Growth HR
- ☪ Long or short term
- ☪ Salary provisions and negotiations
- ☪ Onboarding & resignation
- ☪ Payroll calculations
- ☪ Bonuses, fleet, salaries, etc.

## This is what **we do** it for

### C.B ★★★★★

Oona and her colleagues of MOON are very driven, professional people, eager AND able to deliver the right candidates. Persistence, relationship building and customer- and candidate service are in their activities. The day we need additional help again I will definitely call Oona to help us out.

### O.K ★★★★★

In addition to her numerous qualities, I particularly find Oona's analysis skills, structure and assertiveness impressive. As a Lead recruiter for a business where finding the right talent is key, she was always spot-on on the right candidates to hire, a vital added-value for the business partners. It was a pleasure to work with Oona.

### A.A ★★★★★

I contacted Oona as a Recruitment Specialist at Uitgeverij VAN IN. Oona was exceptionally fast up-and-running and result oriented. She quickly builds partnerships with hiring managers and demonstrates a healthy pitbull mentality to deliver the best candidate to her customer. She knows her profession, has a broad network and speaks that network actively. Oona also was an asset to the HR team. Reliable, discreet and simply fun to work with. I hope to work with her again in the future!

### C.B ★★★★★

Oona has a no-nonsense, pragmatic and very reliable HR/recruitment lead. She can identify the best profiles on the market with good accuracy and rapidity. Then, she can handle negotiation cycles to the conclusion of a best-fit hiring contract. Above all, Oona is very passionate and always strives for excellence in her day-to-day job. I strongly recommend Oona.



## Why work with us?

The experience of our team is not up for debate. A young and dynamic clique of passionate people with drive and lots of enthusiasm.

Our company also has a vast and expert network that stretches across many national borders. We are the link between the European market and that of the United Arab Emirates.

Sustainable cooperation with creative headhunters who know what they are doing.

Let's go for that together.





Our team is looking forward on  
**working together.**